

2020 Tourism Excellence Awards Selection Committee Responsibilities

Committee members must:

- review all [Tourism Excellence Award Guidelines](#).
- review all nominations for each award; a total of seven awards will be reviewed.
- commit to meeting award program deadlines and corresponding time commitment (see below), as well as attend a conference call to discuss nominations and determine award recipient recommendations.
- be a tourism industry stakeholder and member of Hospitality NL in good standing.
- remain impartial at all points during the selection process.

Throughout the selection process, up to and including the announcement of recipients at the Tourism Excellence Awards Gala, committee members shall consider the specific materials and discussions related to nominees to be confidential. **Committee members are prohibited from disclosing nominee and/or recommended recipient information to anyone outside the committee.**

Please note:

- The committee's recipient recommendations will be forwarded to award sponsors; all decisions rendered by award sponsors in conjunction with Hospitality NL are final.
- Should a committee member (individual or business) be nominated for an award, arrangements shall be made to avoid any conflict of interest.

Timeline:

Activity	Date
Nomination Deadline	January 15, 2020
Nomination information and scoring grids distributed to selection committee	January 17, 2020
Scoring grids returned to Hospitality NL	January 21, 2020
Meeting/conference call to discuss top 3 nominees per award and determine award recipients	Week of January 21, 2020

Timeline subject to change depending on award supplier production and shipping requirements.

Should you have any questions, please contact Shanelle Clowe at sclowe@hnl.ca or 1-800-563-0700 ext. 231.