

**NOMINATION FORM**

For election to Hospitality NL Board of Directors for three-year term beginning March 1, 2018 as:



DIRECTOR AT LARGE

**We ask that you submit your nomination form by December 15, 2017.**

**NOMINEE INFORMATION:**

Name:

Company:

Address:

City:

Province:

Postal Code:

Tel #:

Fax #:

Email:

I, \_\_\_\_\_, accept the nomination. Date: \_\_\_\_\_

**BIOGRAPHICAL INFORMATION (Required):**

Educational Background:

Job Title:

Number of years with current organization:

Core Responsibilities with current organization:

Previous Work Experience:

Additional volunteer activities (Boards, Committees, etc.):

Reasons for running for Hospitality NL Board of Directors position:

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**We ask that you submit to [cfoley@hnl.ca](mailto:cfoley@hnl.ca) by December 15, 2017:**

- your completed nomination form (pg 1-2)**
- signed endorsement by two other Hospitality NL members in good standing (pg 3)**
- signed director/sector representative obligations (pg 3)**
- a recent head shot photo**

**Please print this page, get all required signatures, and include as an attachment upon submission.**

**ENDORSEMENT BY TWO OTHER HOSPITALITY NL MEMBERS IN GOOD STANDING:**

Signature 1: \_\_\_\_\_ Signature 2: \_\_\_\_\_

**DIRECTOR AND SECTOR REPRESENTATIVE OBLIGATIONS**

In accepting the nomination for a Director or Sector Representative position on the Board of Directors for Hospitality Newfoundland and Labrador, I am acknowledging that I understand and will commit to the following expectations and responsibilities if I am elected to the position. By signing below, I agree to carry out these responsibilities to the best of my ability, with the support of other directors and staff of the Association.

As a Board member, you will be expected to:

- Commit sufficient time to become oriented to your responsibilities and the work of the organization including attending the Board Orientation Session;
- Regularly attend meetings of the Board and of the Committee on which you agree to serve;
- Review Board packages, agenda items and be well-prepared for meetings;
- Contribute to and support Board decisions;
- Provide advice and support to the Board, Chair and CEO;
- Attend and participate in events held by the organization including the Annual General Meeting;
- Positively promote the work of the organization and advocate for its interests;
- Abide by the conflict of interest, confidentiality guidelines and policies and procedures of the Board of Directors; and
- Contribute to the evaluation of the Board's performance and your own contributions to it.

\_\_\_\_\_  
*Signed (Nominee)*

\_\_\_\_\_  
*Date*